

**Minutes of Committee #1
Revenues, Disbursements, Water and Wastewater
Tuesday, May 27, 2008**

Those Present: Greg Dachel, Jack Covill, Brian Flynn, Ron Singel, Jayson Smith, Bill Faherty, John Long, Dale Adams, John Liddell, Glen Zwiefelhofer

The Meeting was called to order at 6:39 pm.

1. **Discuss charging off bankruptcy discharge of debtors for two accounts in the amount of \$514.66 and \$2,568.40 with possible recommendations to the Council.**

Motion: Brian/Greg all voted aye to recommend to the common council that the City discharge the two debtors accounts due to Chapter 7 bankruptcy for the amounts of \$514.66 and \$2,568.40.

2. **Discuss matching funds for a grant for a live scan fingerprint system with possible recommendations to the Council.**

Existing system is extremely old and failing. The new "livescan" system is \$17,000 and the City can get a State grant covering 80%

Motion: Brian/Jack all voted aye to recommend to the common council that we move \$3400 from the General Fund 10 to the Police fund 10.52100.5850 to match the 20% needed for the scan fingerprint system to be executed once the City is awarded the grant.

3. **Discuss request from W. S. Darley & Co. for tax increment financing for a plant expansion project with possible recommendations to the Council.**

Motion: Jack/Brian all voted aye to recommend to the common council approve the Tax Incremental financing from TIF #9 of \$214,000 as requested by W. S. Darley.

4. **Discuss proposal from Quarles & Brady LLP to prepare the Developer's Agreement and revenue bond for the W. S. Darley & Co. Tax Increment financing request with possible recommendations to the Council.**

Motion: Greg/Jack all voted aye to recommend to the common council that the City retain Quarles & Brady LLP to prepare the Developer's Agreement and revenue bond for the W.S. Darley & Co. not to exceed \$7400 with costs being charged to TIF #9.

5. **Discuss purchase of end loader with possible recommendations to the Council.**

Glen reported that an end loader that was scheduled to be replaced in 2009 bond issue had an engine failure. The cost of repair is high enough that it makes more sense to replace the end loader now.

Motion: Brian/Greg all voted aye to recommend to the common council that they move up the purchase of the end loader from 2009 bond issue to 2008 not to exceed \$145,000.

6. **Discuss purchase of cameras for vehicles and vests from the City Safety Fund with possible recommendations to the Council.**

Federal mandate starting Nov 1st that safety vests being used on Federal Highways. Police and Fire are exempt in an emergency but require a reflective vest in all other instances.

Streets department is currently using a vehicle camera in one truck and is finding it extremely useful while maneuvering these trucks with fewer workers to help.

Motion: Greg/Jack all voted aye to recommend to the common council that the City purchase approximately 71 reflective vests and approximately 8 reflective pants not to exceed \$2800 with funds coming from the City safety fund 23.56310.5395.

Motion: Brian/Greg all voted aye to recommend to the common council that the City purchase 8 vehicle safety cameras not to exceed \$3000 with funds coming from the City safety fund 23.56310.5395.

7. **Discuss proposal from Vierbicher Associates, Inc. to prepare TIF #11 plan with possible recommendations to the Council.**

Removed from the agenda. No discussion.

8. **Discuss cable PEG fee process with possible recommendations to the Council.**

Removed from the agenda. No discussion.

9. **Discuss funding for Flag Hill water line with possible recommendations to the Council.**

This was an emergency repair of the water line.

Motion: Greg/Brian all voted aye to recommend to the common council that the City fund the repair of the Flag Hill water line not to exceed \$6000 with funds coming from the General Fund 10.

10. **Discuss funding for tennis court lights with possible recommendations to the Council.**

The current contract maintenance fund for the Parks has \$1900 spent of the \$3000 budgeted. This fund will not be sufficient to finish out the year if depleted for this unanticipated repair.

Motion: Brian/Jack all voted aye to recommend to the common council that the City pay for the tennis court lights repair with costs not to exceed \$1664 with funds coming from the General Fund 10.

11. **Discuss funding for shelter at Casper Park with possible recommendations to the Council.**

The cost to build the Casper Park shelter would cost about \$125,000. Bill said he has about \$40,000 in donations and another donation that would match 50% of the remaining \$85,000. (i.e. about 2/3rds of the funding) The committee agreed that the City should contribute to the matching funds but there was not any agreement where those funds would come from.

No action taken.

12. **Discuss forestry budget with possible recommendations to the Council.**

The forestry budget is \$9000 for removal of downed or dead trees. Bill updated the committee that prior to this weekends storms \$7500 has been spent this year. Bill estimated that another \$5000-\$7000 would be spent this year going over this budgeted amount. No action needed yet but some additional dollars may be needed for this fund.

No action taken.

13. **Adjournment**

Motion. Brian/Jack all voting aye to adjourn at 08:15 pm.

**Minutes submitted by
Greg Dachel, Committee Chair.**